

**Committee:** Budget Planning Committee  
**Date:** Tuesday 30 August 2016  
**Time:** 6.30 pm  
**Venue:** Bodicote House, Bodicote, Banbury, OX15 4AA

### **Membership**

**Councillor Nicholas Mawer (Chairman)**  
**Councillor David Anderson**  
**Councillor Hugo Brown**  
**Councillor Carmen Griffiths**  
**Councillor Barry Richards**  
**Councillor Douglas Webb**

**Councillor Ken Atack**  
**Councillor Ian Corkin**  
**Councillor Alan MacKenzie-Wintle**  
**Councillor Tom Wallis**  
**Councillor Sean Woodcock**

## **AGENDA**

**1. Apologies for Absence and Notification of Substitute Members**

**2. Declarations of Interest**

Members are asked to declare any interest and the nature of that interest which they may have in any of the items under consideration at this meeting.

**3. Urgent Business**

The Chairman to advise whether they have agreed to any item of urgent business being admitted to the agenda.

**4. Minutes (Pages 1 - 4)**

To confirm as a correct record the minutes of the meeting held on 26 July 2016.

## **5. Chairman's Announcements**

To receive communications from the Chairman.

## **6. Quarter 1 2016-17 - Revenue and Capital Budget Monitoring Report (Pages 5 - 24)**

Report of Chief Finance Officer

### **Purpose of report**

This report summarises the Council's Revenue and Capital position as at the end of the first three months of the financial year 2016-17 and projections for the full year.

### **Recommendations**

Budget Planning Committee is recommended:

- 1.1 To review the projected revenue and capital position at June 2016 and make any comments to Executive.
- 1.2 To review the current position on reserves at June 2016.
- 1.3 To endorse the updated Capital Outturn Position for 2015-16.

## **7. Business Rates Monitoring 2016-2017 (Pages 25 - 30)**

Report of Head of Strategic Planning and the Economy

### **Purpose of report**

To provide members of Budget Planning Committee with an update on the business rates position as at the end of Quarter 1 of the 2016-2017 financial year.

### **Recommendations**

The meeting is recommended:

- 1.1 To note the report.

## **8. Review of Procurement Strategy Progress (Pages 31 - 34)**

Report of Chief Finance Officer

### **Purpose of report**

This report summarises the Council's Procurement Strategy progress for Quarter 1 of the financial year 2016-17.

### **Recommendations**

The meeting is recommended:

- 1.1 To note the progress made during Quarter 1 2016-17 in implementing the Council's Procurement Strategy.

## **9. Solihull Partnership**

The Head of Regeneration and Housing will brief Members on the Solihull Partnership

## **10. Review of Committee Work Plan (Pages 35 - 36)**

To review the Committee Work Plan.

**Councillors are requested to collect any post from their pigeon hole in the Members Room at the end of the meeting.**

## **Information about this Meeting**

### **Apologies for Absence**

Apologies for absence should be notified to [democracy@cherwell-dc.gov.uk](mailto:democracy@cherwell-dc.gov.uk) or 01295 221591 prior to the start of the meeting.

### **Declarations of Interest**

Members are asked to declare interests at item 2 on the agenda or if arriving after the start of the meeting, at the start of the relevant agenda item.

### **Local Government and Finance Act 1992 – Budget Setting, Contracts & Supplementary Estimates**

Members are reminded that any member who is two months in arrears with Council Tax must declare the fact and may speak but not vote on any decision which involves budget setting, extending or agreeing contracts or incurring expenditure not provided for in the agreed budget for a given year and could affect calculations on the level of Council Tax.

### **Evacuation Procedure**

When the continuous alarm sounds you must evacuate the building by the nearest available fire exit. Members and visitors should proceed to the car park as directed by Democratic Services staff and await further instructions.

### **Access to Meetings**

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named below, giving as much notice as possible before the meeting.

### **Mobile Phones**

Please ensure that any device is switched to silent operation or switched off.

## **Queries Regarding this Agenda**

Please contact Lesley Farrell / Joel Bliss, Democratic and Elections  
lesley.farrell@cherwellandsouthnorthants.gov.uk, 01295 221591

**Sue Smith**  
**Chief Executive**

Published on Friday 19 August 2016